

Join Our Team

Opportunities Are Available

Assist and Support our Multidisciplinary Programs

Living Memorial | Legacy Story Project | Historical Archives | Activism
Thematic Timelines | Community Forum | Advocacy | Research

VOLUNTEER & INTERNSHIP OPPORTUNITIES

Editorial Team

Responsibilities

- Assist and support program managers
- Help document the history of the bombing and related topics
- Help to raise awareness and educate the general public
- Journalism, interviewing, writing, and editing
- Assist Pan Am 103 Lockerbie community with telling their stories

Communications

Responsibilities

- Participate in implementing overall communications plan, which includes newsletters, e-communications, social media, and various print materials
- Assist with public relations
- Help write press releases and announcements

Research

Responsibilities

- Assist with general projects
- Locate, collect, and organize information and content about the attack, related events and topics

Information Technology

Responsibilities

- Manage digital content for various programs including Living Memorial, Story Project, Historical Archives, which includes online tributes and stories
- Manage current content and develop enhancements to our website, including formatting and uploading information and multimedia elements
- Assist with general projects



Students Livie Byrd and Mia Williamson interviewing former Lockerbie firefighter Tom McGuinness

Archiving & Digitizing

Responsibilities

- Scan/digitize/format images, artifacts, documents, and other files for archival purposes.
- Organize and tag digital content as necessary for database storage

Videography

Responsibilities

- Assist program manager with all aspects of video interviews, including handling of equipment, technology & production materials
- Shoot and edit footage
- Organize footage to video archive
- Assist with all multimedia projects



**PAN AM 103 LOCKERBIE
LEGACY FOUNDATION**

CONSULTANT & STAFF PAID OPPORTUNITIES

Archive & Library Management

- Collection management
- Cataloging and classification
- Database management
- Information architecture
- Information systems, digitization and technology
- Knowledge management

Scholarly Writers

- Must have expertise and experience in one of the following areas
Aviation Safety & Security; Aviation Civil & Criminal Justice;
Victims' & Flyers' Rights; Terrorism

REQUIREMENTS

Time Commitment

Volunteers are expected to pledge 5 hours per week for at least 3 months. Interns may apply for a 3-month summer internship, an academic quarter internship, or an academic year internship.

Editorial team members must be willing to volunteer long enough to complete the assignments they accept including 2 to 3 rounds of substantive editing for more complex subject matter.

Eligibility

Positions are open to all individuals who can meet the expectations outlined, without regard to race, color, religion, gender, sexual orientation, national origin, age, or disability. All volunteers must be at least 16 years old. For Miami in-office positions or required in-person contact with others, applicants must show proof of Covid-19 vaccination.

Selection Process

All applicants must undergo an informal interview, submit a resume/application and supply 2 references. Depending on the nature of the position, potential volunteers may be asked for work samples or to undergo a background check.

Questions

For additional information, please contact us via email at info@pa103ll.org



Students Livie Byrd and Mia Williamson with former Lockerbie Academy/Syracuse University Scholars



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